

# Basic Navigation

There are five modules in YouLearn:

1. **Organizer:** Announcements, Notes and Shortcuts
2. **Learning & Metrics:** Default home page, all activities related to your courses
3. **Resource Center:** resources such as documents and links uploaded to the system
4. **Universal Search:** search system for courses and resources
5. **Settings & Preferences:** reset your password & security questions, manage shortcuts

Add a **Shortcut** to the page you are currently viewing (displays on Organizer Page)

Click on **Log off** link to end your session

Use the **horizontal menu** to move between the five modules.

Create/manage private **Notes** that are only accessible only to you

Use the **vertical menu** to navigate through the activities / pages within each module.

Your landing page, **Learning and Metrics Home**, lists all the courses that you have not yet completed. Click on the course name to open the course Activity page to see more details and perform actions required by the course.

"?" opens the context-sensitive **Help**. You can **Pin** the help pane so it stays open as you navigate through the system

The screenshot displays the YouLearn interface. At the top, there is a navigation bar with the role 'Learner' and links for 'Add Shortcut', 'Notes', 'Help', 'Contact Us', and 'Log Off'. Below this is a horizontal menu with five modules: 'Organizer', 'Learning and Metrics', 'Resource Center', and 'Settings and Preferences'. A vertical menu on the left side lists various activities like 'My Required Learning', 'My Elective Learning', 'Catalog', 'My Requests', 'My Waiver Requests', 'Calendar', and 'My Transcript'. The main content area is titled 'Learning and Metrics Home' and shows a list of courses under 'My Required Learning' and 'My Elective Learning'. A 'Help' pane is open on the right side, displaying 'My Learning and Metrics' information.