

Searching the Course Catalog

To open the Course Catalog, go to Learning and Metrics → Catalog.

The screenshot shows the YouLearn Course Catalog interface. The top navigation bar includes 'Home', 'MEMORIALCARE HEALTH SYSTEM', 'YouLearn', and 'Your online learning center'. Below this is a 'My Home' section with links to 'Organizer', 'Learning and Metrics', 'Resources', and 'User Profile'. The main content area is titled 'Course Catalog: By Category' and features several tabs: 'Featured Courses', 'By Category', 'Alphabetically', 'ILT With Open Seats', 'ILT Calendar', and 'Online Resources'. A left sidebar contains 'Learning and Metrics Home', 'My Required Learning', 'My Elective Learning', 'Catalog' (highlighted with a red circle), and 'My Requests'. The 'Catalog' tab is active, showing a tree view of categories: CLB, LBM, MCWH - Labor and Delivery, MCWH - Mother Baby Unit, OCM, and SMMC. Below the tree view are 'Expand/Collapse All' and 'Select All' buttons. The main content area displays a list of courses, including 'Cardiac BSI Reduction Course', 'CHLB 2015 Safety Fair', 'CHLB Blood-Blood Product Administration 2014', and 'CHLB Code Silver'. Each course entry includes its duration and a 'Details' button. A red arrow points from the 'Catalog' button in the sidebar to the 'By Category' tab. Another red arrow points from the 'Details' button of the 'Cardiac BSI Reduction Course' to a callout box. A third red arrow points from the 'Go' button in the category tree to the 'Go' button in the course list.

The catalog opens in the **By Category** view. You can select a different tab to display all courses **Alphabetically** or to display only **Featured Courses** or **Instructor Led Courses (ILT) with Open Seat**. **On line Resources** can also be viewed in the catalog.

To view the courses within a category, adjust the tree view by selecting expand (+) or collapse (-) then click **Go**. Click **Details** or the name of the course to view its details.

Displaying records 1-10 of a total of 404. Results per Page: 10 Show

Cardiac BSI Reduction Course
Online Course Duration: 15 minutes
To insure consistency in aspects of central line ca
Details

CHLB 2015 Safety Fair
Online Course Duration: 1 hour
Annual CHLB Safety Fair module.
Details

CHLB Blood-Blood Product Administration 2014
Online Course Duration: 20 minutes
Each professional licensed nurse who has been given the responsibility of blood/blood product administration must follow Policy
Details

CHLB Code Silver
Online Course Duration: 15 minutes
Review of Code Silver roles
Details

To Search for Courses using Course Categories
Use the plus (+) and minus (-) signs to expand or collapse the category tree. Click on the checkbox and select **Go** to view courses within that category. You can select more than one category at a time.

Click on **Details** to enroll in a course

To Search in other Tabs

Use the Search for field to enter a key word(s). Important note: the search will be limited to whatever tab is active. In other words, performing a search with the Featured Courses tab active will only search the list of Featured courses.

Click on **Advanced Search** to view options for filtering your search by Course Category (the same categories as display in the By Category tab) and course type (Online, Instructor Led, or User Defined Task). Filtering by Instructor Led Training as the course type, then lets you also add filter by Location (campus) and Classroom.

The screenshot shows a web interface for a course catalog search. At the top, there is a search bar with the text "sepsis" and a "Go" button. To the right of the search bar is a "Close Advanced Search" button. Below the search bar, there are checkboxes for search fields: "Course Name" (checked), "Course Code", "Course Description" (checked), "Vendor Name", "Class Name", "Class Description", "Session Date (m/d/yyyy)", and "Instructor".

A red box highlights the "Filter Results" section, which contains four dropdown menus: "Course Category: (Any)", "Course Type: (Any)", "Location: (Any)", and "Classroom: (Any)".

Below the filters, there are several tabs: "Featured Courses", "By Category", "Alphabetically", "ILT With Open Seats", "ILT Calendar", and "Online Resources". The "Alphabetically" tab is currently selected.

Under the tabs, there is an information icon and a message: "Select a letter range to view from the drop-down menu then click **Show**. Click **Details** or the name of the course to view its details." Below this is a "Select Letter Range:" dropdown set to "(Any)" and a "Show" button.

At the bottom of the search results area, it says "Displaying records 1-6 of a total of 6." and "Results per Page: 10" with a "Show" button.

The search results list three items:

- MCWHLB Pediatric PEWS/Sepsis**
Instructor Led
Instructors: Tracy Ladbury RN Irene Hoffmann RN Lisa Brown RN Marianne Miyada RN Christine Leroy RN Objectives: Communication: 1. Discuss how communication affects patient safety 2. Define SBAR and use of SBAR in critical situations 3. Develop clear, consistent messages using SBAR PEWS 1. Assessment of pediatric patient using PEWS 2. Describe how to escalate patient care related to scoring and use of PEWS algorithm Sepsis 1. Differentiate between SIRS, sepsis, severe sepsis and septic shock 2. Describe the elements in the Sepsis Management Bundle- 0-60 3. Describe the use of the sepsis screen tool and Sepsis tool. Teaching Methods: Lecture, group discussion, role play, case scenarios. Content Outline: PEWS SBAR Sepsis Case Scenarios documentation Conducted in response to: new procedure, unit educational needs assessment and new assessment tools.
Buttons: Details, Scheduled Classes
- OCM - 2015 Asepsis in the OR Quiz**
User Defined Task
Button: Details
- OCM - AC 2014 General Principles of Asepsis Quiz**
User Defined Task
Button: Details